

**REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO**

November 5, 2025, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Daylen Howard at 7:32 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Chair Daylen Howard, Vice-Chair Lance Omer, Mayor Robert J. Teich, Jr. and Commissioners Jon Moore, Karen Parzych, and Colin McCallum. Commissioners Josh Ardelean and Jill Davis arrived at 7:37 A.M.

ABSENT: Commissioner Bill Gilbert

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director

AGENDA:

MOVED BY TEICH SUPPORTED BY MOORE TO APPROVE THE NOVEMBER 5, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY TEICH SUPPORTED BY PARZYCH TO APPROVE THE OCTOBER 1, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: None

REPORTS: Fredrick reviewed the October Check Disbursement Report, Revenue & Expenditure Report, and Delinquent Loan Report.

Fredrick presented the September and October reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

ITEMS OF BUSINESS:

1. **Electric Vehicle Charging Station Warranty:** Fredrick reviewed the Memorandum Background noting the increase in net revenue since the charging price increase and creation of a one-time service fee.

Board discussed renewing the warranty for a year and reassessing its need based on its use or any necessary repairs over the next year.

MOVED BY TEICH, SUPPORTED BY MOORE TO PURCHASE A ONE-YEAR WARRANTY FOR THE ELECTRIC VEHICLE CHARGING STATIONS AND BUDGET \$4,600.00 FOR A FUTURE RENEWAL.

**AYE: ALL
MOTION CARRIED**

COMMITTEE UPDATES:

1. **Promotion:** Davis and Fredrick provided a recap of the Downtown Owosso Trick or Treat Pumpkin Hunt.
2. **Organization:** Moore shared that the Committee discussed the Board's Bylaws, meeting design, and the Volunteer Appreciation Party.
3. **Design:** Parzych announced that the Steam Railroading Institute Historical Marker was selected as the beneficiary project for the 2025 Chocolate Walk proceeds through a public survey.

Parzych noted that 12 wreaths were not being used for winter decorations and the Design Committee will use them to pilot a wreath decorating challenge for the businesses.

Parzych shared that the March Main Street Meetup will focus on Summer Beautification and the Planter Adoption Program.

Board discussed the need for new Social District Signage.

4. **Economic Vitality:** Howard announced that Great Lakes Apparel Co. was selected as the November Business of the Month and that the next Main Street Meetup will be an info session and Q&A on January 27, 2026.

Howard provided updates on the Committee's discussion of OMS business engagement including business owner meetings, the proposed Block Captain Program, and Board Member business cards.

DIRECTOR UPDATES: Fredrick notified the Board of the Curwood Festival grant application for downtown benches and receptacles.

Fredrick announced that volunteers are needed for the Glow Owosso 5k and parade on November 28th.

BOARD COMMENTS: None

ADJOURNMENT:

**MOVED BY TEICH, SUPPORTED BY MCCALLUM TO ADJOURN AT 8:34 A.M.
AYES: ALL
MOTION CARRIED**

NEXT MEETING NOVEMBER 18, 2025.